

**TOWN OF WILLIAMSPORT
MAYOR AND COUNCIL MEETING MINUTES
July 9, 2012**

A regular meeting of the Williamsport Mayor and Council was held on July 9, 2012, at the Williamsport Town Hall in Williamsport, MD at 7:00 p.m.

In attendance were:

Mayor James G. McCleaf II
Asst. Mayor Tony Drury
Councilwoman Joan Knode
Councilman Jim Kalbfleisch
Councilman Bill Green
Councilwoman Maya Haines
Town Attorney Ed Kuczynski

Also present Donnie Stotelmyer, Town Clerk

Mayor James G. McCleaf II called the meeting to order. Mayor McCleaf asked all in attendance to stand for a moment of silence followed by the pledge of allegiance.

A motion was made by Councilman Bill Green to accept the minutes of the regular meeting minutes held on June 11, 2012, and the public hearing for proposed 2013 Budget meeting minutes held on June 11, 2012 and the public hearing for proposed sewer rate increase meeting minutes held on June 11, 2012, and the Executive meeting minutes held on June 11, 2012, and the closed meeting minutes from June 18, 2012 seconded by Asst Mayor Tony Drury with all voting in favor motion carried.

Financial Report

No financial report presented due the pre-audit being conducted by Draper McGinley Auditing Firm.

Guests

Mayor James McCleaf introduced Mike Nestor of Thrasher Engineering.

**PROJECT STATUS REPORT
TEI Project # 20-0963**

May 14, 2012

- Pump Stations are substantially complete

- Walk through with USDA is scheduled for May 23rd @ 9:00 AM
 - Items to be completed include portable generators for stations #2 and #3, installation of watertight pump disconnects and junction boxes at station #1, installation of heater and exhaust at station #2, and exhaust installation at station #4.

- Additional work is requested including:
 - Generator at station 1 (on order and approved by change order)
 - Roof and lighting over station #2
 - Paint floors at stations #1 and #3
 - Replace doors and siding at station #4

- Sanitary overflow on Church Street.
 - Thrasher ran camera and found restrictions in old line
 - Taylor's and Roto Rooter removed the blockages
 - Thrasher will come back and camera to confirm

- Forcemain leak at Pump Station #3
 - Snyder will patch line immediately
 - Snyder will price out replacement of entire forcemain

Correspondence

Reports:

Board of Elections Supervisor

No report

Board of Zoning and Appeals

No report

History and Museum Board

Jerry Knode of the History and Museum Board reported on the Civil War Retreat through Williamsport scheduled for July 13, 14, & 15, 2012. He reported Morris Snyder passed away this weekend - he will be truly missed.

Planning Commission

2012-13	8 Milestone Terrace	Commercial -	Approved	\$500.00 +CFI
2012-18	154 N. Artizan Street	Demolition	Approved	\$ 50.00
2012-19	2 N. Conococheague St.	Commercial	Approved	Fee Waived
2012-20	400 N. Conococheague St	Commercial	Approved	\$200.00
2012-21	29 Springfield Lane	Pool and Fence Installation	Approved	\$ 50.00
2010-22	101 S. Artizan Street	Accessory Shed	Approved	\$ 50.00

Permits Being Reviewed

2012-14	31 W. Salisbury St.	Replace Porch	Pending
2012-17	38 E Potomac St.	Commercial	Pending
		1. Awaiting finalized ordinance release	
		2. Requested State involvement with traffic light corrections	
2012-23	22 N. Conococheague St.	Commercial	Refused
2012-24	28 N. Artizan Street	Attached Deck	Pending

Old Business:

- Buffer Ordinance – pending from attorney
- Demolition Ordinance – pending from attorney

New Business:

- 1. Incorporation of Zoning Ordinances on to Town Web Site work underway.
- 2. Vacant Structure Ordinances draft being written

Land Use

No report

Legal Council

Town Attorney Ed Kucyznski is currently working with Julie Pippel on a watershed implementation resolution. explained to the Mayor and Council

Town Attorney Ed Kucyznski explained to the Mayor and Council that an ordinance was introduced at the last Council meeting concerning the eight parking spaces along Potomac Street and seven parking spaces along Artizan Street that must be abandoned as indicated on the final site plan for the Sheetz project submitted to the Town of Williamsport Planning Commission.

Councilwoman Joan Knode made a motion to adopt the ordinance as presented seconded by Councilwoman Maya Haines, motion carried with all voting in favor.

Town Attorney Ed Kucyznski explained to the Mayor and Council that an ordinance was introduced at the last Council meeting concerning Sheetz Inc. offering to transfer the existing Sheetz site located at 100 East Potomac Street Williamsport MD to the Town of Williamsport.

Asst. Mayor Tony Drury made a motion to adopt the ordinance to transfer of the existing Sheetz store located at 100 East Potomac Street Williamsport to the Town of Williamsport as presented, seconded Councilman Jim Kalbfleisch with all voting in favor motion carried.

Town Attorney Ed Kucyznski explained to the Mayor and Council that an ordinance was introduced for the abandonment of the 614.1 square foot of the alley located to the rear of the Red Barron is no longer needed for public use and that it be abandoned to be incorporated in the Sheetz Inc. development of the Red Barron property. Councilwoman Joan Knode made a motion to adopt the ordinance to abandon the 614.1 square feet of the alley located to the rear of the Red Barron is no longer needed for public use seconded by Councilwoman Maya Haines with all voting in favor motion carried.

Sheriff's Report

Mayor James McCleaf gave the June 2012 Sheriff's report.

Council report

Councilman Tim Fraker gave the following pool report:

- 60 Red Cross swimming classes have been held so far throughout the summer with more to come
- Rangers from the C & O Canal National Historic Park utilized the pool for staff training
- Over 200 swimmers came to the pool on the 4th of July to cool off
- Ten private pool parties have been held thus far and 12 more are scheduled for the rest of the summer

Councilman James Kalbfleisch reported the following:

- ***Purchase Power Adjustment Hearing***
 - The PPA hearing is set for Tuesday July 10, 2012 at 2:00 PM at the Maryland Public Service Commission building in Baltimore.
 - If approved, the PPA will be reduced from the current \$0.05311/kWh to \$0.05092/kWh.
 - As a result, on average the retail rate reduction for the Town's customers will be 2.5%
 - It will take several weeks before a final ruling is made on the PPA and the new rate is applied to customer's bills.

He also reported on traffic control systems that will enforce red light and speed control enforcement.

Councilwoman Joan Knode reported on the Maryland Municipal League Convention held in Ocean City June 24 - 27, 2012 that there were e a lot of new contacts made. She also reported that the Band Shell in Byron Memorial Park was made ADA assessable in time for July 4th activities.

Asst. Mayor Tony Drury thanked Mike Nestor of Thrasher Engineering for MML sessions and small town forums.

Councilman Bill Green reported that they are working on pot holes throughout the town and only 12 days from Bike Night.

Councilwoman Maya Haines reported that she is currently working on July 4th activities for Byron Memorial Park. The Rhythm Kings Band was hired for July 4, 2012. She reported that music was provided also by the Williamsport Community Band, fireworks and food provided by the Williamsport Fire Company. It was very hot and there was a good turnout of people. She thanked Town Clerk Donnie Stotemyer for keeping her informed on progress of improvements to gazebo to make it ADA assessable by the July 4th activities.

Mayor's Report

Mayor James McCleaf reported that Town Clerk Donnie Stotemyer and Council personnel attended the MML Convention in Ocean City on Jul 24-27, 2012. It was a good networking convention for the town. He also reported that he and Town Clerk Donnie Stotemyer met with the Asst. Deputy Secretary of Restoration of the Town of Williamsport's water tower. There is a possibility that the town will receive funding for this project. He stated that the town is currently going through the pre-audit of the Town of Williamsport with Draper McGinley Auditing firm.

Unfinished Business

New Business

Councilwoman Maya Haines held discussion on the Town of Williamsport time limits on parking meters located by Town businesses. She had concerns with longer term meters in the downtown business district. Mayor McCleaf asked if Councilman Green could follow up with the local businesses.

Town Clerk Donnie Stotemyer explained to the Mayor and Council that Boy Scout Troop 13 & 16 out of Poolesville Maryland is seeking permission to camp in Byron Memorial Park on Thursday, July 26, 2012 for 1 night. Councilwoman Maya Haines made a motion to allow the troops to spend the night seconded by Councilwoman Joan Knode with all voting in favor motion carried.

Mayor James McCleaf explained to the Council that he would need approval from the Council to send 50% deposit to schedule the fireworks display for 2013 which is scheduled for July 4, 2013 in Byron Memorial Park. Councilwoman Maya Haines made a motion to authorize a 50% deposit to Schaefer Pyrotechnics to schedule the fireworks for July 4, 2013 seconded by Asst. Mayor Tony Drury with all voting in favor motion carried.

Citizen Participation

Town resident Walter Williams questioned the Mayor and Council with concerns about adult beverages being served at concert to be held at River Bottom Park. He sees no advantage and

feels the Mayor and Council should vote to allow alcohol, he feels allowing alcohol at the concert is a bad idea. Councilman Bill Green explained why the concert was being held and that it was helping to fund the Watershed implementation plan. Mayor McCleaf scheduled a special meeting for Monday, July 30, 2012 to discuss these concerns.

Town resident Ken Lafferty reported that he seen that the transformer yard had been cleaned of weeds and he thanked the Mayor and Council for having this addressed.

Town resident Chris Grimes questioned the Mayor and Council that she would like to have copies of the most recent financial reports. Mayor McCleaf explained that due to the Town's pre-audit that these reports will be presented at the next scheduled Town meeting. Ms. Grimes also questioned the Mayor and Council if Barnfest was cancelled due to lack of interest and Mayor McCleaf responded that it was cancelled due to lack of interest.

WilliamSPORT Volunteer Fire Chief Will Ball informed the Mayor and Council that the fire company is hosting Barn Bash scheduled for Saturday, August 18, 2012 at the Springfield Farm Barn. He hopes everyone comes out to support their local fire company.

Councilwoman Maya Haines questioned the Mayor and Council concerning clean up of weeds and sycamore trees along the river bed at River Bottom Park. She asked if these trees could be cut down and the weeds trimmed along the river bank. Mayor McCleaf stated that the Department of Natural Resources stated that these areas are to remain in a natural state.

Councilman Jim Kalbfleisch made a motion to move into Executive Session seconded by Councilman Bill Green with all voting in favor motion carried.

The Council adjourned from Executive Session and moved back into the regular Council meeting.

A motion was made by Councilman Bill Green made a motion to adjourn, seconded by Councilwoman Joan Knode with all voting in favor motion carried.

Respectfully submitted,

Donnie Stotelmyer
Town Clerk
Town of WilliamSPORT