

**TOWN OF WILLIAMSPORT  
MAYOR AND COUNCIL MINUTES  
WORKSHOP  
April 1, 2013**

A Workshop meeting of the Williamsport Mayor and Council was held on April 1, 2013, at the Williamsport Town Hall in Williamsport, MD at 6:30 p.m.

In attendance were:

Mayor James G. McCleaf II  
Asst. Mayor Joan Knode  
Councilman Scott Bragunier  
Councilman J. Alan Redding  
Councilman James Kalbfleisch  
Councilwoman Maya Haines  
Councilman Bill Green

Also present Town Clerk Donnie Stotelmyer

Mayor James G. McCleaf II called the meeting to order.

**Guests**

No guests

**Unfinished Business**

Mayor James McCleaf informed the Council that trash collection seal bids must be delivered and clearly marked "trash collection bid" and would need to be delivered by carrier or in person to the Town of Williamsport no later than 4:00 pm April 1, 2013. Mayor McCleaf advised that two bids have been received one from Republic Services and one from Waste Management Councilman Scott Bragunier opened one and Alan Redding open the other bid. The Council will need to vote on trash collection for the Town at the next scheduled Council meeting.

Mayor James McCleaf explained to the Council that they will need to approve Draper and McGinley Auditing Firm from Frederick Maryland to conduct this year's financial audit. This will need to be approved at the next scheduled Council meeting.

Mayor James McCleaf informed the Council that the Washington County Commissioners has recommended a proposed 3% sewer rate increase that would take effect July 1, 2013.

Mayor James McCleaf informed the Council that the City of Hagerstown has proposed a 6.38% water rate increase.

No action taken on water or sewer rate increase.

Mayor James McCleaf informed the Council that the Town's street sweeper needs extensive repairs. Tim Ammons of Advantage Landscape has removed the wore out conveyor belt and

other numerous parts estimated cost of repairs and replacements parts could cost upwards of \$18,000 materials \$7,000 labor. The Council will consider this at the next scheduled Council meeting.

Mayor James McCleaf explained to the Council that landscaper Jason Swope has done a lot of work for the town at pro bono (no charge). He and Asst Mayor Joan Knode would like to recognize Mr. Swope and appoint him as the landscape manager for the Town of Williamsport. Mayor McCleaf explained that this would need to be voted on at the next scheduled Council meeting.

### **New Business**

### **Citizen Participation**

Councilman Scott Bragunier discussed the issue of people not picking up after their dogs. Councilman Bill Green reviewed other county ordinances concerning cleaning up after pets (Walkersville, Baltimore County) and fines range from \$50 - \$500.

Town resident Ken Lafferty raised concerns over kids riding skate boards on their bellies. Something needs to be done before one of these kids gets killed. Councilman Bill Green held discussion on a lot of the town ordinances that need to be updated due to the fact that the Washington County Sheriffs Dept cannot enforce these issues until the ordinances have been reviewed and updated.

Mayor McCleaf recommended into Executive Session to discuss the selling of Town property. A A motion was made by Councilman Jim Kalbfleisch to move into Executive Session Councilman Bill Green seconded, the Council moved into Executive Session.

Mayor & Council workshop meeting was adjourned.

Respectfully submitted,

Donnie Stotelmyer  
Town Clerk, Town of Williamsport