

TOWN OF WILLIAMSPORT

Mayor & Council Agenda October 4, 2010 6:00 pm WORKSHOP

A workshop meeting of the Williamsport Mayor and Council was held on October 4, 2010, at the Williamsport Town Hall in Williamsport, MD at 6:00 p.m.

In attendance were:

Mayor James G. McCleaf II
Assistant Mayor Anthony Drury
Councilwoman Joan Knode
Councilman Tim Fraker
Councilman Jim Kalbfleisch
Councilwoman Tearza Knode
Councilman Larry Jessop

Also, present Donnie Stotelmyer, Town Clerk

Call to Order

Guests:

Mayor James G. McCleaf II introduced Ms. Michelle Mills and Eva Webb, CPA's from Draper & McGinley accounting firm in Frederick, Md.

Ms. Mills presented to the mayor and council the Financial Audit Report for Fiscal Year 2010 for the Town of Williamsport.

Mayor James G. McCleaf II introduced Mr. Paul Melby of 120 N Artizan St. Apt A of Williamsport, MD. Mr. Melby presented a wind energy concept to the mayor and council. This project would produce enough electric energy to power Byron Memorial Park and the Springfield Farm Barn. Mr. Melby recommended a wind turbine system that would be an AC Green Energy 4-25 KV Power Max turbine located at the Springfield Farm Barn.

This structure would be a still lattice tower of 99 feet high and hinged at the base. The mayor and council reviewed all of Mr. Melby's handouts and questioned him concerning the project. Mayor McCleaf thanked Mr. Melby for his time and presentation and told him the council would follow up concerning his recommendations. Mr. Melby requested that the mayor and council contact him concerning this project through correspondence or email.

Unfinished Business:

Mayor James G. McCleaf II informed the council that town attorney Ed Kuczynski had provided a copy of the long term youth baseball user agreement that was presented at the Sept 13, 2010 regular council meeting that was presented by Mr. Dave Shriver. Mr. Kuczynski has reviewed the agreement and provided some recommended changes in the agreement. Once these changes have been made, the agreement will be brought before the mayor and council for their disposition.

Mayor James G. McCleaf II reviewed with the council the bid proposals that were submitted for the Town of Williamsport's I & I project contract for pump stations. Mayor McCleaf recommended that at the next scheduled council meeting that the council enter into an executive session to address concerns with the bids that were submitted for this project.

Mayor James G. McCleaf II reviewed with the council a certification and attestation of transmittal of resolution adopting the Comprehensive Plan of the Town of Williamsport, Maryland 2010 to the mayor and council as its duty constituted legislative body. Pursuant to the provisions of Article 66B Section 3.07 of the Annotated Code of Maryland, we do hereby certify and attest to the mayor and council of the Town of Williamsport, Maryland that on the 11th day of October 2010 the Planning Commission for the Town of Williamsport, Maryland recommended, adopted and passed a resolution adopting the Comprehensive Plan for the town as set forth on the attached resolution and certified copy of the plan which is incorporated herein and made part of by reference. Mayor McCleaf informed the council that the Comprehensive Plan was introduced at the September 13, 2010 council meeting and will need to be passed at the regular meeting on October 11, 2010. A public hearing is scheduled for 6:30 on October 11, 2010 to hear public input concerning the town's comp plan.

Mayor James G. McCleaf II informed the council that the Town of Williamsport will have to adopt an ordinance that will address tree care maintenance for the town. This ordinance will put the town in compliance with the Urban Greening Grant that was awarded by the Chesapeake Bay Trust. Mayor McCleaf explained that this ordinance will need to be introduced at the October 11, 2010 council meeting as an emergency ordinance.

Assistant Mayor Anthony Drury questioned the mayor and council concerning any ordinances for any new 24/7 businesses within in town limits. Mayor McCleaf said he would follow up with town attorney, Ed Kuczynski concerning this matter.

New Business:

Mayor James G. McCleaf II explained to the council that town attorney Ed Kuczynski will present the Washington County Storm Water Management Ordinance at the council meeting on October 11, 2010. The Town of Williamsport will need to adopt this ordinance to be in compliance with the State of Maryland mandates.

Mayor James G. McCleaf II reviewed with the council the holiday calendar for 2011 for the Town of Williamsport:

New Year – Fri Dec 31

President's Day – Mon Feb. 21

Town Elections – Mon Mar 7

Good Friday – Fri April 22

Memorial Day – Mon May 30

Independence Day – Mon July 4

Labor Day – Mon Sept 5

Veterans Day – Fri Nov 11

Thanksgiving – Thu Nov 24 & Fri Nov 25

Christmas – Thu Dec 22, Fri Dec 23 & Mon Dec 26

New Years – Mon Jan 1, 2012

Mayor James G. McCleaf II reported that bids for grass mowing and trimming, snow removal and/or a combination of the two of town owned property during the spring, summer and fall of 2011 will be received until Friday October 8, 2010 at 4pm at Williamsport's Town Hall 2 N. Conococheague St, Williamsport, MD 21795. All bids will be valid through December 31, 2011.

Mayor James G. McCleaf II held discussion on a fall clean up for the Town of Williamsport. Mayor McCleaf explained that Allied Waste will provide waste containers at a cost of \$125.00 per container. No Delivery fees will be assessed and the town will have to pay all dump fees. The proposed date is Saturday November 20, 2010.

Mayor James G. McCleaf II explained that correspondence was received by Brad Fulton, Vice President of AC & T Co. Inc. This letter is referencing the leased AC & T Exxon in Williamsport located at 314 E. Potomac St.

Mr. Fulton explained due to an underground water leak, they experienced a very high water/sewer usage. Unfortunately the leak went undetected until just recently when the town notified AC & T of the leak. They are requesting assistance in adjusting the bills. The mayor and council decided that no action will be taken on this matter.

Mayor James G. McCleaf reported that the town received a petition for silencing the church bells/music at Zion Evangelical Lutheran Church on Potomac St. in Williamsport, Maryland. He stated that the citizens and neighbors are requesting that the chimes be silenced throughout the week. The ringing of the bells and chimes should be reserved for Sundays only and at a more tolerable decibel level as not to disturb our daily lives. Mayor McCleaf informed the council that a copy of the petition has been sent to the church and that this is a civil matter and not a town issue.

Councilman James Kalbfleisch raised concerns over the Town of Williamsport's fire siren located at the top of Williamsport's Town Hall. Councilwoman Tearza Knode also questioned why the siren couldn't be turned off from 10 pm – 6 am. She also informed the council that the city of Hagerstown has stopped using their siren over 20 years ago.

She also explained that with the radio service upgrades along with the pagers each emergency responder carries, is there really a need to utilize the siren. Councilwoman Knode also recommended utilizing the siren downtown in weatherization emergencies to let the citizens know if there is an issue. Mayor McCleaf informed the council that the siren issue will be placed on the agenda for the upcoming council meeting on Monday October 11, 2010.

A motion was made to adjourn by Councilman James Kalbfleisch and was seconded by Assistant Mayor Anthony Drury with all voting in favor, motion carried.

Adjourn