

**TOWN OF WILLIAMSPORT  
MAYOR AND COUNCIL MINUTES  
WORKSHOP  
June 7, 2010**

A Workshop meeting of the Williamsport Mayor and Council was held on June 7, 2010, at the Williamsport Town Hall in Williamsport, MD at 6:30 p.m.

In attendance were:

Mayor James G. McCleaf II  
Assistant Mayor Anthony Drury  
Councilwoman Joan Knode  
Councilman Tim Fraker  
Councilman Jim Kalbfleisch  
Councilwoman Tearza Knode

Also, present Donnie Stotelmyer, Town Clerk

**Guests**

Mayor James G. McCleaf II introduced Ms. Casey L. Gaul a senior at Williamsport High School, this year's recipient of the Town of Williamsport's Ruby M. Seymour Scholarship. Ms. Gaul will be attending Salisbury University in the fall.

**Unfinished Business**

Mayor James G. McCleaf II reviewed with the council the 2011 Town of Williamsport Fiscal Budget.

**New Business**

Councilwoman Joan Knode held discussion with the mayor and council concerning the use of the community building in Byron Memorial Park by Mr. Ron Hebb who teaches a karate class several times a week. Councilwoman Knode's concern is that Mr. Hebb was authorized by the mayor and council to use the facility for one year. Councilwoman Knode commented that Mr. Hebb has only contributed a total of \$266 to the Town of Williamsport for the use for this facility during the past year. Assistant Mayor Anthony Drury stated that Mr. Hebb is very active in the Williamsport community and has actively recruited Williamsport youth to participate in this program. It was decided that this matter would be placed on the upcoming council meeting agenda being held on Monday, June 14, 2010.

Mayor James G. McCleaf II reported on the following, application of the procedures needed for code enforcement is under way. Adoption of County codes will take place after the July 8<sup>th</sup> adoption of new County codes.

Permit application will be directly handled by Washington County starting July 1<sup>st</sup>.

A sign indicating food and lodging ahead has been ordered and will be placed entering Town limits via South Conococheague Street.

There will be a bike-lane ribbon cutting ceremony on Tuesday June 15<sup>th</sup>, 2pm at Cushwa Basin. Desert Rose will supply light refreshments.

Confirmed attendance:

James Castle – CDBG

Cathy McCollom – Progress Fund (Trail Towns)

Curt Gaul – National Park Service

Brian Carlstrom - Deputy Superintendent/C&O Canal National Historical Park

Elizabeth Scott Shatto - Director, Heart of the Civil War Heritage Area

Michael Jackson – MDT/Director Maryland/Pedestrian Access

Jennifer Swatsworth – Chamber of Commerce

John Barr – County Commissioner

Invited but not yet confirmed

Josh Russin – Office of Governor O’Malley

Terry Baker - County Commissioner

Kristin Aleshire - County Commissioner

James Kercheval - County Commissioner

William Wivell - County Commissioner

Representatives of Williamsport Schools

Local businesses

Recommended changes

To make crossing from the canal into town safer, it is recommended that a 3-way stop be applied on West Potomac Street at the entrance to Cushwa Basin. This would place a crosswalk and stop sign for westbound traffic facing into the park entrance and a crosswalk and stop sign for east-bound traffic entering the turn into Town. It is suggested that a possible flashing light be used to notify traffic of the change. This will allow pedestrians and bicyclist a safer cross to the sidewalk and bike lanes and allow vehicles turning into the park a safer entrance to the park.

To limit the impact of behaviors detrimental to the Town and its eventual growth, it is recommended that ‘on sale’ sale of alcohol in Town be limited to between the hours of 11am and 12am. The vast majority of problems and complaints have been either before or after the proposed hours of operation. A possible phase in of hours may be applied if needed. It is recommended that grandfathering in of existing hours not be applied.

To better regulate parking for improved business conditions, it is recommended that enforcement of meters be increased and parking violations be raised to \$10 per violation. It is also recommended that unpaid fines be submitted to the MVA for collection before distribution of vehicle tags.

### **Citizen Participation**

Ms. Tonya Williams, town resident, questioned the mayor and council concerning the Boys and Girls Club program that is held in the Williamsport Community Building in Byron Memorial Park. She asked if this program was funded by the town of Williamsport. Mayor James G. McCleaf informed Ms. Williams that the Town of Williamsport donated \$2500 towards this program this year. The Williamsport Boys and Girls Club program was funded through a grant received from the State of Maryland. Mr. Mike Sparks, Town of

Williamsport's Director of Economic Development will be working with the State of Maryland's Community Development Block Grant Program to facilitate funding for a full-time Boys and Girls Club program in the Town of Williamsport.

Mr. Walter Williams, town resident questioned the mayor and council concerning the utility rates that are charged for water, sewer and electric for the Conococheague Little League located in Byron Memorial Park. Mayor McCleaf responded that Conococheague Little League is being charged the same wholesale municipal rate as the Town of Williamsport.

Mr. Will Ball, town resident and Chief of Williamsport Volunteer Fire Company #2 informed the council that the inflow and infiltration sewer project that is currently being completed on E. Frederick Street has taken way too long to be finished. Mr. Ball reported that this past Saturday night, June 5, 2010, that the local fire company was dispatched to 200 S. Artizan St. The homeowner had called for assistance as a tractor trailer had torn down telephone and cable lines from the residence. Mayor McCleaf responded to Mr. Ball's comments concerning the sewer project and stated that he has received over 200 phone calls concerning the problems stemming from East and West Fredrick St project and apologized to all the residences that reside in this area for the delay in completing this project. Mr. Ball informed the council that a small fire was detected in one of the building in Byron Memorial Park on Saturday, June 5, 2010. Town resident Deputy, Carl Witmer, apprehended the youth that were involved in setting the fire. Mr. Ball stated that Deputy Witmer should be commended for apprehending these youth in a timely manner.

Mr. Ken Lafferty, town resident questioned the mayor and council concerning the upcoming Washington County Sheriff contract that will be expiring on June 30, 2010. Mr. Lafferty reminded the Mayor and council that the new contract would need to be reviewed and approved prior to its expiration. Mayor McCleaf stated that Town Clerk, Donnie Stotelmyer, will follow up with Sheriff Douglas Mullendore concerning the Town of Williamsport's contract. Mr. Lafferty also questioned the mayor and council concerning the numerous of vehicles with out of state license plates. He informed the council that if these cars belong to residence of the Town of Williamsport that they need to be updated with state of Maryland tags. Town Clerk, Donnie Stotelmyer was asked to follow up with the Washington County Sheriff office about this matter.

A motion to adjourn was made by Councilwomen Tearza Knode seconded by Councilman James Kalbfleisch.

The meeting was adjourned by Mayor James G. McCleaf II.

Meeting Adjourned

Respectfully submitted,

Donnie Stotelmyer  
Town Clerk  
Town of Williamsport